

VCU University College

30-Hour Advising Checkpoint

Objective: to confirm choice of major and outline academic plans related to student's educational objectives and career goals.

Advising activities recommended during this advising session are included below. Check the box beside each activity after it is discussed and completed.

Have you...

- Introduced the student to his/her specifically assigned faculty advisor and ensured that he/she knows the advisor and appropriate contact information?
- Updated the graduation worksheet and discussed course sequences needed to complete major requirements in timely manner?
- Reviewed progress student is making toward completing general education requirements (including recommending courses that can fulfill both general education and major requirements)?
- Suggested recommended courses students should consider taking over the next two semesters?
- Helped the student to determine an area of concentration within their major (if appropriate)?
- Discussed the possibility of a minor?
- Discussed areas of student concern regarding potential barriers to his/her academic success (i.e., difficulty in courses important to the major, taking courses off-sequence, etc.)?
- Referred student to campus resources such as campus learning center, counseling, financial aid, and career center as appropriate?
- Discussed study abroad, professional organizations, service-learning, volunteer experiences, and other opportunities to help student begin to individualize and take ownership in his/her education?

Summary of advising session including recommendations made to advisee:

I agree that we discussed all areas indicated above as checked.

Student signature

Date

Advisor signature

Date